

INSTRUCTIONS FOR PREPARING APPLICATIONS FOR ELECTRIC SERVICE & METER

Please refer to the sample application while reviewing the following notes. The letters below correspond with those on the sample. **NOTE: THE "BLANK" FORM IS BELOW THE "SAMPLE" FORM**

- A. After reading the instructions at the top of the application, locate the PECO regional office in which the service is requested. Check the appropriate box and mail or fax the completed application to the appropriate regional office. **Note the change in contact information for New Residential Construction, effective May, 2010.**
- B. Complete the fields for customer's name and service location. Customer's Driver's License Number or Social Security Number is now required.
Note: (*) Include PECO Energy pole # and/or Lot # only if applicable.
(**) Use the address of the service when applying for underwriter's inspection.
- C. Complete the fields for customer's PECO billing address or account number (within last 60 days).
- D. Complete fields regarding you as the electrician or contractor, and indicate where you would like the reply sent. The Electrician/Builder Tax Identification number is now required. Also, please include the date you would like the reply returned to you.
- E. Indicate your current construction status, and include the date PECO service is requested. Please avoid using "as soon as possible".
- F. thru J. Indicate the following:
- Type of Request
NOTE: As of May 2010, this form is now required for "make-safe" and "demolition" requests. These options have been added to the form.
 - Type of Service (include number of units and area per unit)
 - Service Characteristics
 - Meter Information
 - Heating/Air Conditioning
- K. Complete the table concerning the load characteristics of the service. For each applicable type of load, provide: 1) Connected KW, 2) Maximum Summer KW Demand, and 3) Maximum Winter KW Demand.
- L. Complete the table concerning motor information.
- M. If compensated metering will be used, indicate totalizer and general load (KW).
- N. Include any additional comments.
- O. Application **MUST** be signed and dated.



PECO Application for Electric Service & Meter

M-24175 (front) Rev. 5/10

INSTRUCTIONS:

Please complete the **front** page of this request and return to the PECO Regional Office (**listed below**) in the area service is required. Incomplete information may result in a delay in processing.

All work must comply with PECO Electric Service Requirements manual and be inspected by an approved inspection agency. (City of Philadelphia requests may be shared with Licenses & Inspections). Not all service voltages are available in all areas. **Before purchasing electrical equipment or proceeding with any wiring**, information regarding service availability and meter location should be obtained from the company.

A credit application and agreement must be completed **if the customer has not had PECO service within the last 60 days**. The company reserves the right to **cancel** this request if no further communication is received from the customer **within 90 days** of PECO's response date.

NEW BUSINESS SERVICES (1-800-454-4100) <http://www.peco.com>

PHILADELPHIA COUNTY
830 S. Schuylkill Ave.
Phila, PA 19146-2395
(215) 731-2340
Fax # (215) 731-2327

DELAWARE & CHESTER COUNTIES
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Fax # (610) 725-1416

BUCKS & MONTGOMERY COUNTIES
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** Lower Merion is served by DelChester Region

CUSTOMER NAME		Tax ID # or SSN or Driver's License No.		TYPE OF REQUEST																															
**ADDRESS TO BE SERVED		APARTMENT / LOT #		<input type="checkbox"/> New Service <input type="checkbox"/> Load Increase / Decrease <input type="checkbox"/> Reintroduction of Service <input type="checkbox"/> Temporary Service <input type="checkbox"/> Upgrade / Changes <input type="checkbox"/> Demolition (Remove Service) <input type="checkbox"/> Separation of Wiring <input type="checkbox"/> Service Relocation <input type="checkbox"/> Make-Safe (De-energize / Cover)																															
POST OFFICE		ZIP CODE		TYPE OF SERVICE: Please include site plan.																															
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SERVICE CHARACTERISTICS – Select One from Each SERVICE TYPE <input type="checkbox"/> Aerial <input type="checkbox"/> Underground <input type="checkbox"/> URD RATE: <input type="checkbox"/> Residential <input type="checkbox"/> Comm (Non-Demand) <input type="checkbox"/> Comm (Demand) <input type="checkbox"/> HT/PD GENERATION PROCUREMENT CLASS: <input type="checkbox"/> Class 1 (Residential) <input type="checkbox"/> Class 2 (Commerical, less than 100kW) <input type="checkbox"/> Class 3 (Commercial, 100kW to 500kW) <input type="checkbox"/> Class 4 (Commerical, greater than 500kW) NOTE: The customer's initial Procurement Class will be determined by PECO,					POLE # / MH # LOCATION					CUT THROUGH DATE	
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SKETCH / INSTRUCTIONS

SAMPLE



PECO

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AMPS	WIRES	VOLTAGE	PHASE	CIRCUIT		C-QUAD	T-QUAD	LOAD (KVA) SUMMER _____ WINTER _____

<p>SERVICE CHARACTERISTICS – Select One from Each</p> <p>SERVICE TYPE</p> <p><input type="checkbox"/> Aerial <input type="checkbox"/> Underground <input type="checkbox"/> URD</p> <p>RATE:</p> <p><input type="checkbox"/> Residential <input type="checkbox"/> Comm (Non-Demand) <input type="checkbox"/> Comm (Demand) <input type="checkbox"/> HT/PD</p> <p>GENERATION PROCUREMENT CLASS:</p> <p><input type="checkbox"/> Class 1 (Residential) <input type="checkbox"/> Class 2 (Commerical, less than 100kW)</p> <p><input type="checkbox"/> Class 3 (Commercial, 100kW to 500kW) <input type="checkbox"/> Class 4 (Commerical, greater than 500kW)</p> <p>NOTE: The customer's initial Procurement Class will be determined by PECO, based on peak load estimates for the first year of service. The customer's Procurement Class will be adjusted each year, based on actual usage.</p> <p>METER TYPE:</p> <p><input type="checkbox"/> KWH <input type="checkbox"/> IND. DEMAND <input type="checkbox"/> RECORDER <input type="checkbox"/> TOU</p> <p>SERVICE PHASING:</p> <p><input type="checkbox"/> SINGLE PHASE <input type="checkbox"/> TWO PHASE <input type="checkbox"/> THREE PHASE</p>	<p>POLE # / MH # LOCATION</p>	<p>CUT THROUGH DATE</p>
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